Password Resets Equal Opportunity Compliance (EOC) System

The <u>FDOT computer security office</u> resets EOC passwords and grants users access to all FDOT systems including the EOC system. Therefore, when a user is locked out or has their EOC access revoked, it means their **password needs to be reset**.

For EOC password resets, below is the process to follow:

- 1. The <u>user</u> should send an email to <u>EOOHelp@dot.state.fl.us</u> with the following information:
 - Provide their EOC userid
 - Provide first and last name
 - Make a request in the email that they need their password reset
- 2. The Equal Opportunity Office will forward the email to the FDOT security and FDOT service desk:
 - FDOT security : CO.Security@dot.state.fl.us
 - > FDOT service desk: fdot.servicedesk@dot.state.fl.us
- 3. FDOT security office will reset the password and email the user their temporary password

NOTE: The FDOT computer security policy is against users <u>sharing</u> EOC userids and passwords. Each user should have <u>their own</u> EOC account. Failure to do so will result in the account being revoked.